**Template for student letter of enquiry to a foreign Institute of Higher Education**

To whoever it may concern,

My name is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and I am currently a student of Széchenyi István University, Győr, Hungary.

I am currently studying on the \_\_\_\_\_\_\_\_***(name of academic programme***)\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the Faculty of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at ***(choose)*** Bachelors / Masters / Doctoral level, having now completed \_\_\_\_\_***(number)***\_\_\_\_\_\_\_ academic semesters.

As yet, our University does not have an inter-institutional agreement with ***\_\_\_\_\_\_\_\_\_\_ (name of foreign institute)*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, but I am now writing to inquire about the possibility of being accepted by your institution via a scholarship programme.

I possess a strong desire to gain international experience during my studies, and the academic offer your institution advertises has significantly raised my interest in making a prospective application.

Through the scholarship programme provided by Széchenyi István University, I wish to spend ***\_\_\_\_\_\_\_\_ (amount of time) \_\_\_\_\_\_\_\_\_*** studying at ***\_\_\_\_\_\_\_\_\_\_ (specify foreign institution)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.***

Moreover, I would like to enquire about the possibility of being accepted for the Autumn/Spring semester of the academic year ***20\_\_ /20\_\_\_.***

Thanking you in advance for your support,

Best Regards,