ERASMUS+
International Credit Mobility

Guide for partner universities
Granted activities

• Mobility flow for university students
  • From Partner universities to the SIU Hungary
  • From SIU Hungary to partner universities

• Mobility flow for university staff
  • From Partner universities to the SIU Hungary
  • From SIU Hungary to partner universities
I. Mobility for students from Partner to Szechenyi I. University (furthermore SIU)

Grant: Scholarship (monthly) + travel support

A) Mobility process

B) Final Report – EU Survey
A) Student mobility process (from Partner to SIU)

1. Selection Process
2. Application procedure
3. Scholarship agreement between student and SIU
4. Arriving to SIU, studying
5. Transcript of Records issued by SIU
1. Selection process for Partner university students (equivalent to Erasmus+)

- Student must be registered to the actual semester at the partner university
- Selection by Partner university
  - Selection must be fair, transparent, coherent and documented
  - Selection shall be made available to all parties
  - Language skills according to inter-institutional agreement
- Nominating the graduate to SIU
2. Application procedure for Partner university students

- Must apply to SIU on apply.sze.hu
- Following documents to be sent to SIU:
  - Printed application form
  - Transcript of records (a list about the results of earlier studies)
  - Learning agreement between student, SIU and home institution
  - Professional CV (Europass form)
3. Scholarship agreement

- Always between graduate and SIU
- 750 EUR/month for incoming students + travel support
- 50% of grant is transferred after signing scholarship agreement to the fellow bank account
- 30% of grant is transferred after arrival at SIU
- Remaining 20% is transferred after Final Report
4. Arriving to SIU, studying

- Administrative obligations at International Office, Dormitory, Immigration Office
- Changing Learning Agreement if necessary
- Join the courses, studying, take the exams
5. Transcript of Records

- Issued by SIU before leaving the university
- Contains the gained credits
- Official form available: http://ipc.sze.hu/en_GB/e-international-credit-mobility
B) Final report – EU Survey

- Obligatory (Rest of scholarship depends on it)
- Made by student, form on .......... .hu
II. Mobility for students (from SIU to Partner)

A) Mobility process
B) Final report – EU Survey by student
A) Mobility process

1. Selection process (according to the E+ policy)
2. Nominating graduate by SIU to Partner
3. Application procedure according the Partner instructions
   1. Application by student
   2. Learning Agreement, e.t.c
4. Arriving to Partner university, studying
B) Final Report – EU Survey by scholarship holder

Transcript of Records about the studied courses, issued by Partner

Final Report – EU Survey by scholarship holder
Staff Mobility

• Eligible activities:
  • Teaching activity (academic staff)
  • Administrative training

• Grant:
  • Scholarship (daily) + travel support
IV. Mobility for staff (from Partner to SIU)

A) Mobility process

1. Selection process and nominating by the Partner
2. Application procedure to the SIU
3. Mobility Agreement between staff – home university – SIU
4. Staff Scholarship agreement

- Always between graduate and SIU
- 140 EUR/ day for incoming staff + travel support
- 70% of grant is transferred after signing scholarship agreement to the granted’s bank account
- Remaining 30% is transferred after Final Report
Final Report – EU Survey

• Mobility Certificate (provided by the SIU)

• Final Report – EU Survey by scholarship holder
IV.  Mobility for staff (from SIU to Partner)

A) Mobility process
   1. Selection process and nominating by SIU
   2. Application procedure
   3. Mobility Agreement between staff – host university – SIU
   4. Scholarship agreement between graduate and SIU
   5. Arriving to host institute, teaching /training
   6. Mobility Certificate (provided by the Partner)

B) Final Report – EU Survey by scholarship holder
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