 **Inter-institutional agreement for the academic year(s):**

**2014/2015 – 2020/2021**

|  |  |  |
| --- | --- | --- |
| **BETWEEN** | **Széchenyi István University** |  |
| **HU GYOR01** |  |
| **Address:** | H-9026 GYŐR, Egyetem tér 1. |  |
| **Website:** | [[http://uni.sze.hu](http://ipc.sze.hu/en_GB/study-in-foreign-language-course-list-)](http://uni.sze.hu)  [[http://ipc.sze.hu](http://ipc.sze.hu/en_GB/study-in-foreign-language-course-list-)](http://ipc.sze.hu) |  |
| **Institutional coordinator**  (name, email, phone) | Ms. MÉSZÁROS Márta  International Office  Tel: +36 96 503-415  [mmzs@sze.hu](mailto:mmzs@sze.hu) |  |

\*contact details to reach the senior officer in charge of this agreement

The institutions named above agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education (ECHE) in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution. Both parties commit to carry out the agreement to the best of their abilities and respect the Erasmus+ guidelines.

**Student Mobility for Studies**

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Erasmus Subject area – ISCED code** | | **Level** | | | **Country** | | **Student Mobility for Studies** | |
| **Subject area code** | **Subject area name** | **Undergraduate Bachelor  (1st cycle)** | **Post-graduate Master (2nd cycle)** | **Doctoral  (3rd cycle)** | **FROM** | **TO** | **Students** | **Months per student** |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

**Staff Mobility for Teaching or Training**

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Erasmus Subject area – ISCED code** | | **Type of Staff Mobility** | | **Country** | | **Staff Mobility for Teaching/Training** | |
| **Subject area code** | **Subject area name** | **Staff Mobility for Teaching (STA)** | **Staff Mobility for Training (STT)** | **FROM** | **TO** | **Nr of staff/ academic year** | **Total nr of days/staff member** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |

**Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Receiving Institution** | **Language of instruction 1 (L1)** | **Recommended level for student mobility (L1)** | **Recommended level for staff mobility (L1)** | **Language of instruction 2 (L2)** | **Recommended level for student mobility (L2)** | **Recommended level for staff mobility** |
| HU GYOR01 | Hungarian | minimum B1 | minimum B2 | English | minimum B1 | minimum B2 |
|  |  |  |  |  |  |  |

**Deadlines**

1. Applications/information on nominated students must reach the receiving institution by (the deadlines indicated herewith are not final and different dates might apply and can be agreed upon):

|  |  |  |
| --- | --- | --- |
| **Receiving institution** | **Autumn term** | **Spring term** |
| HU GYOR01 | 1st November | 1st June |
|  |  |  |

1. The receiving institution will send its decision within 5 weeks after the deadline.
2. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
3. Termination of the agreement: the agreement can be modified or terminated unilaterally, as long as at least one academic year notice is given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**General Information**

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|  | **HU GYOR01** |  |
| Additional information for Incoming Students | <http://ipc.sze.hu/en_GB/information-for-incoming-students> |  |
| Online Course Catalogue | <http://ipc.sze.hu/en_GB/study-in-foreign-language-course-list-> |  |
| Grading system | <http://ipc.sze.hu/en_GB/ects> |  |
| Housing | <http://ipc.sze.hu/en_GB/accomodation> |  |
| Contact details | Ms. MÉSZÁROS Márta  International Office  [mmzs@sze.hu](mailto:mmzs@sze.hu) |  |
| Visa Information | [http://www.bmbah.hu](http://www.bmbah.hu/teruleti_szervek.php?city=21&specialization=0&function=0&region=0) |  |
| Contact details | *Office of Immigration and Nationality - Regional Directorate of Western Transdanubia*  **Address:** H- 9026 Győr, Szövetség u. 15-17.  **Phone:** +36-96-510-696, 510-799 |  |
| Insurance Information | [http://www.oep.](http://www.oep.hu/oepdok/fajlok/e.pdf) |  |
| Contact details | *National Health Insurance Fund - International Affairs*  **Address:** H-1139 Budapest, Váci út 73/A.  **Phone:** +36-1-350-1618  **Email:** [nemzetk@oep.hu](mailto:nemzetk@oep.hu) |  |
| Support for participants with special needs | [pgerti@sze.hu](mailto:pgerti@sze.hu) |  |

**Signatures of the legal representatives of both institutions:**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Institution:  Name and function of the official representative: | | Name of Institution:  **Széchenyi István Egyetem (Széchenyi István University)**  Name and function of the official representative:  **Prof. Dr. Földesi Péter**  Rector | |
| Signature: |  | Signature: |  |
| Date: |  | Date: |  |
| Stamp: |  | Stamp: |  |